

Organization Name: Legal Aid Society (LAS)

Position Title: Field Officer Justice Hub

Job Location: Karachi, Sanghar & Hyderabad

Positions: 3

Job Type: Contractual

Last Date: 24th Jan 2026

Position Summary:

The Justice Hub Field Officer is responsible for leading community engagement, outreach, and awareness initiatives to strengthen access to justice services. This role ensures effective delivery of Justice Hub programs, mobilizes paralegals, and fosters strong community relationships to promote legal literacy and support vulnerable populations.

Key Responsibilities:

- Plan and organize monthly legal literacy clinics (minimum 4 per month).
- Ensure ≥ 200 community participants per month, with attention to gender and minority inclusion.
- Coordinate mobile legal “first-aid” outreach activities to extend access to justice in underserved communities.
- Log ≥ 20 paralegal actions per month in the Case Management System (CMS).
- Conduct follow-ups on external referrals (police, hospitals, shelters, NADRA) and confirm outcomes within 14 days.
- Lead community outreach and visibility campaigns to raise awareness of Justice Hub services.
- Conduct regular community mobilization sessions to encourage active use of Justice Hubs.
- Collect and relay client feedback on-site via surveys to the M&E team.
- Collaborate with LAS M&E personnel to document outcomes, identify service gaps, and capture lessons learned.
- Conduct community sessions on legal rights, GBV response, and financial literacy.
- Mobilize and supervise paralegals for outreach and awareness efforts, ensuring active participation.
- Maintain paralegal rosters, monitor activities, and assign tasks for effective community engagement.
- Document outreach and mobilization activities and provide monthly progress reports.

Qualifications:

- Bachelor's degree in Social Sciences, Law, Community Development, or related field.
- Proven experience in field outreach, community mobilization, or paralegal work.
- Familiarity with local languages, community networks, and vulnerable populations.
- Strong communication, coordination, and organizational skills.
- Ability to work independently and lead small teams effectively.

Core Competencies:

- Community engagement and stakeholder management
- Legal awareness and GBV response knowledge
- Planning, monitoring, and reporting
- Team coordination and leadership

EEO Statement:

Integrated into our shared values is LAS's commitment to diversity and equal employment opportunity. All qualified applicants will receive consideration for employment regardless of sex, age, race, colour, creed, religion, disability, sexual orientation, gender identity, or any other characteristics or conduct protected by law. LAS is committed to being an inclusive organization where all people are treated fairly, recognized for their individuality, promoted based on performance and encouraged to strive to reach their full potential. We believe in understanding and respecting differences among all people. Every individual at LAS has an ongoing responsibility to respect and support a diverse environment.

Protection Against Sexual Exploitation and Abuse:

Legal Aid Society (LAS) is committed to the prevention and protection from all forms of sexual exploitation and abuse (SEA). LAS explicitly prohibits its staff, associates, partners, consultants, or any other representatives associated with the delivery of its work from:

- Engaging in any form of sexual exploitation or abuse;
- Sexual activity with children (persons below the age of (18) irrespective of a mistaken belief of the age of the child which shall not amount to a defense);
- Exchange of money, employment, goods or services for sex, including sexual favors or other forms of humiliating, degrading or exploitative behavior, is prohibited. This includes any exchange of assistance that is due to beneficiaries of assistance;
- Sexual relationships between LAS staff and beneficiaries of assistance, since they are based on inherently unequal power dynamics, undermine the credibility and integrity of the work of LAS and are strongly discouraged.

What We Offer

- An inclusive and collaborative work environment.
- Opportunities for professional growth and development.
- A chance to contribute meaningfully to social impact.

Application Process:

Interested candidates may apply online latest by 26th January 2026

In case of any query please email at hr@las.org.pk

Only Shortlisted candidates will be called for test & interview.

The organization reserves the right to reject any or all applications.

For further information please visit <http://www.las.org.pk>